



Chelembra, PO. Pulliparamba, Malappuram Dt., Kerala - 673634.

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Approved by Pharmacy Council of India, New Delhi and Affiliated to Kerala University of Health Sciences, Thrissur

THE SPECIFIC POLICIES REGARDING

RESEARCH MONITORING COMMITTEE ACTIVITIES

Generally, these committees are responsible for overseeing the progress and integrity of research projects. Here are some common activities and responsibilities they might have:

- **Monitoring Research Progress:** Regularly reviewing the progress of ongoing research projects to ensure they are on track and meeting their objectives.
- **Compliance and Ethics:** Ensuring that all research activities comply with institutional policies, ethical guidelines, and regulatory requirements.
- **Reporting and Documentation:** Maintaining detailed records of research activities, findings, and any issues that arise. This includes preparing reports for funding agencies and institutional review boards.
- **Risk Assessment:** Identifying potential risks associated with research projects and implementing strategies to mitigate them.
- **Support and Guidance:** Providing researchers with guidance and resources to help them navigate challenges and improve the quality of their work.
- **Evaluation and Feedback:** Offering constructive feedback to researchers based on periodic evaluations of their work.

RESEARCH SCHOLARSHIP SCHEME STUDENTS: SIX-MONTH PROJECT FUNDING POLICY FOR B. PHARM STUDENTS

1. Objective:

To support B.Pharm. students in completing short-term, impactful research projects by providing necessary financial assistance for a six-month period.

2. Eligibility Criteria:

Open to all full-time B.Pharm students who have successfully completed their first year with a minimum GPA. Applicants must submit a research project proposal endorsed by a faculty mentor who will oversee the project.

The research must be feasible for completion within a six-month timeframe.

3. Application Process:

Students must submit a detailed project proposal that includes the research question, objectives, methodology, timeline, and budget.



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A letter of support from the faculty mentor, confirming their guidance and the project's feasibility, must accompany the application.

Applications are reviewed by the Research Monitoring Committee, which will assess the scientific merit, innovation, and potential contribution to the field of study.

4. Funding Details:

Maximum funding per project is INR 10,000/-

The funding can cover research materials, chemicals, and travel expenses related to data collection or dissemination.

No stipends will be provided for the student's time, but necessary incidental expenses directly related to the project may be considered.

5. Disbursement of Funds:

Approved funding will be disbursed in two installments: 50% at the start of the project and 50% upon submission of a satisfactory mid-term progress report.

Final payment is contingent upon the successful completion and submission of the final project report within the six-month period.

Unused funds must be returned to the institution at the project's conclusion.

6. Project Reporting:

Students are required to submit a mid-term progress report at the three-month mark, detailing accomplishments, challenges, and any adjustments to the project plan.

A final report must be submitted at the end of the six-month period, including findings, conclusions, and an accounting of how the funds were utilized.

Students will present their findings in a seminar or at the annual research symposium organized by the college.

7. Accountability and Compliance:

The Research Monitoring Committee has the authority to audit the project's financials and progress at any point during the six-month period.

Mismanagement of funds or failure to meet project milestones may result in the termination of funding and potential academic penalties.

8. Completion and Acknowledgment:

Upon successful completion, students will receive a certificate of achievement under the Research Scholarship Scheme. Students are required to acknowledge the financial support received through the scheme in any publications or presentations arising from the project.



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9. Termination of Funding:

Funding may be revoked if the student withdraws from the project, fails to maintain good academic standing, or is found to have misused funds. The institution reserves the right to take disciplinary action in cases of non-compliance with the policy.

COLLEGE POLICY ON RESEARCH PAPER PUBLICATIONS

1. Encouragement of Research:

The institution actively encourages faculty, researchers, and students to engage in research and publish their findings in reputable academic journals.

2. Authorship:

Authorship should reflect significant contributions to the research, including conceptualization, methodology, analysis, and manuscript writing. All contributors should be listed as authors in accordance with ethical guidelines, and the order of authorship should be mutually agreed upon before submission.

3. Publication Quality:

Publications should be submitted to peer-reviewed journals with a strong reputation in the relevant field. Preference should be given to journals indexed in recognized databases such as Scopus, PubMed, Web of Science, etc.

4. Ethical Standards:

All research publications must adhere to the highest ethical standards, including avoiding plagiarism, falsification, and fabrication of data. Proper citations and acknowledgments must be provided for all sources and contributions.

5. Institutional Affiliation:

Authors must correctly indicate their affiliation with the institution in all publications. A standard format for citing institutional affiliation should be followed as per college guidelines.

6. Funding Acknowledgment:

Any financial support received from the institution or external bodies must be acknowledged in the publication. Specific grant numbers and funding sources should be mentioned clearly in the acknowledgment section.

7. Institutional Review and Approval:

Manuscripts involving human or animal subjects must have prior approval from the relevant ethics committee before submission for publication. The institution may require a review of the manuscript before submission to ensure compliance with ethical and academic standards.

8. Open Access and Repository Submission:

Authors are encouraged to publish in open access journals to enhance the visibility and accessibility of their work. Copies of published papers should be submitted to the institutional repository for archival and public access.

9. Conference Proceedings:

Research papers presented at conferences should follow the same guidelines as journal publications, including authorship, ethical standards, and institutional affiliation. Conference papers should be submitted for institutional review if they are intended for publication in proceedings or as full-length papers.


10. Recognition and Incentives:

The institution may offer recognition and incentives for high-impact publications, including awards, certificates, or financial incentives. Faculty and students may be eligible for additional funding or resources for future research based on their publication record.

11. Compliance and Disciplinary Actions:

Non-compliance with this policy, including unethical publication practices, may result in disciplinary action as per institutional regulations. Authors found to have violated publication ethics may be barred from receiving institutional research support in the future.




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